

DECEMBER 2011 Newsletter

PARENT'S CORNER

We will be closed for the Christmas holidays from December 26th, 2011 until January 6th, 2012. All programs will continue on Monday January 9th, 2012.

We wish all of our families a very happy holiday season!

Please note that our families from St. James and Grey Street can pick up their mail from the centre in labeled file boxes located near the children's playrooms.

Please look in your mail file daily.

Billings are handed out in your mail file, and they are handed out at the beginning of each month. **Payment is due at the beginning of each month.**

PLEASE REMEMBER TO WRITE YOUR CHILD'S NAME ON YOUR CHEQUE OR MONEY ORDER WHEN HANDING IN YOUR MONTHLY PAYMENT. THIS ENSURES OUR BOOK KEEPER CREDITS THE PROPER ACCOUNT. THANKS!

Also a reminder that our **Hours of Operation** are from 7:30 a.m. to 5:30 p.m.

Please contact the centre if you are running late.

There are late fees for pick ups that occur after 5:30 p.m.

St.James location parking

The parking lots at our St. James school location have signs indicating entrance and exit ways. Please use these accordingly to ensure an easy flow of traffic during busy times of the day.

Thank you.

Personal Items

Labeling items that belong to your child (either clothing or other items) is very helpful for our staff and children throughout the day. Thank you for doing so and please continue to label items from home.

Check out our website for upcoming events and clarifications on policies and procedures, as well as Program Updates from each of our programs. These will be reflections from the past month from each of our groups and you can find these under the "Events" section of the website.
www.schoolhouseplaycare.com

Please be aware that we are a **PEANUT AND NUT FREE CENTRE!** We do have children in our care with severe allergies to peanuts and nuts as well as other foods and ingredients (fish, eggs and red food dye). In order for us to provide a safe environment for our children, we ask that no outside food be brought into the centre.

School age children who attend our full day P.A. day program do need to bring in a lunch on these days and we ask that precaution be taken when packing lunch items.

Have a wonderful month!
Schoolhouse Playcare Centre